Swim England Covid-19 Risk Assessment Template

All clubs must complete a Covid-19 specific risk assessment before returning to the water.

Below is a partially populated example that clubs can use to help inform their risk assessment. It is critical that this is completed in full detail.

Use this template as a guide and starting point to create your club's own Covid-19 risk assessment.

This is not an exhaustive list and we highly recommend that you complete a full risk assessment for your club returning to the pool.

It is critical to complete Covid-19 risk assessment as comprehensively as possible prior to activity taking place.

This document is how you intend to reasonably protect any participants, workforce, public etc. from the risk of Covid-19. The protocols listed within this document must be reviewed regularly and changed accordingly if measures or guidance changes.

If you need support or advice in completing this risk assessment please contact Swim England officers for support.

Holmewood House Swim School – COVID Risk Assessment

Name of Club:	Holmewood House Swim School				
Date risk assessment carried out:	14th August 2020	Person:	Ben Stevens	Review date:	1st September 2020

What is the Hazard?	Who might be harmed	Risk rating before controls	Controls considered	Risk rating after controls	Actioned by
Spread of Covid-19 Coronavirus	• Bathers • Staff • Spectators	High	• 1 adult per child. No spectators. • Designated waiting spaces • Designated teaching spaces • PPE Equipment available • Revised Chemical levels • Frequent cleaning	Medium	Facility Operator Swimming Coordinator
Carpark	• Swimmers • Parents • Guardians • Coaches • Volunteers	High	• Information to members on social distancing and controls at facility. • One way system in operation on site. • Recommendation for wearing of facial covering during travel to and from training.	Low	Swimming Coordinator / Teacher

			• Swimmers & parents advised not to gather in groups outside • Swimmers & parents asked to keep to the left when arriving and leaving the facility		
Facility entrance	• Swimmers • Coaches • Volunteers • Parents	High	• Social distancing upon entry. • Information given to parents & swimmers of protocols including arriving on time, avoiding touchpoints etc. • Asking swimmers to take temperature before leaving home • Asking swimmers to confirm verbally no contact with people suspected of Covid etc prior to entering poolside • Floor markings for directional travel and social distancing.	Medium	Swimming coordinator / Swimming Teacher
Changing rooms and Toilet	• Swimmers • Coaches • Volunteers	High	• Bathers to arrive 'Beach Ready' • No access to changing facilities • Restricted access to toilet facilities • Frequent Cleaning • Swimmers to wear suitable items of clothing over costumes	Low	Facility Operator
Health screening	• Swimmers • Coaches • Volunteers	High	• Acknowledgement of health checklist prior to attending every lesson.	Medium	Covid-19 Officer

			• Removal of swimmers who display symptoms on NHS website of COVID • Swimmers to complete health checklist before returning to swimming lessons • Swimmers/parents to sign Code of Conduct/Declaration prior to returning to swimming • Swimmers to be reminded regularly at training sessions of need to stay away if potentially come in to contact with Covid. • Swimmers to take temperature before attending training and to only attend if temperature is less than 37.8		Swimming Coordinator
Someone becomes unwell during session	• Swimmers • Coaches • Volunteers	Low	• Contact parent guardian or next of kin and isolate individual in changing area or other suitable area. • Use appropriate PPE supplied, swimming teacher/first aider/ lifesaver will perform accordingly. • ~~Removal of child from lessons for two weeks. Isolation of pod for 7 days.~~If a child has symptoms they should get a engage with test via the NHS test website and isolate whilst waiting for the test. If positive, they should isolate for 10 days and members of their household should quarantine for 14 days (this will include siblings who may attend swim school). They should notify the school immediately if they test positive and engage with the Track and Trace system as other pod members may be required to quarantine up to	Low	Covid-19 Officer Facility officer Swimming Teacher Lifeguard (depending on hire agreements)

Commented [SX1]: If a child has symptoms they should get a engage with test via the NHS test website and isolate whilst waiting for the test. If positive, they should isolate for 10 days and members of their household should quarantine for 14 days (this will include siblings who may attend swim school). They should notify the school immediately if they test positive and engage with the Track and Trace system as other pod members may be required to quarantine up to 14 days depending on NHS advice.

			14 days depending on NHS advice. • Reduced staffing at facility may mean session will have to be stopped. • Ensure emergency contact details for all swimmers are up to date • Follow up any illness with Swimmer • Possible need to track and trace		
Poolside	• Swimmers • Coaches • Volunteers	High	• Social distancing protocols to be followed at all times • Designated pool areas • One way system in force, swimmers, coaches lifeguards etc only to go anti-clockwise around poolside. • If used teachers to cleanse steps and entry points prior to use with a bucket of pool water • Swimmers not to share equipment • Swimmers equipment will be dunked in pool prior to lesson commencing. • Teachers to supervise child when entering into the water – Steps are available only by request. (Limited use)	Medium	Swimming Teacher / Lifeguard
During activity	• Swimmers	High	• Appropriate lesson structure to achieve social distancing protocols.	Low	Swimming Teacher Lifeguard

			• Particular care around intensity of to avoid air being expelled over adjacent swimmers • Swimmers to be spaced correctly by setting rest points and controlling start times • Swimmers to remain in designated areas at all times. • For level 1 children only - parents allowed in the water to assist own child who may struggle with activity.		
Hygiene measures	• Swimmers • Coaches • Volunteers	High	• Covid-19 Rules communicated to all members in advance. • Accessible hand cleansing facilities. • Swimmers to take temperature before leaving home. • Swimmers to shower before swimming • Toilets to be cleaned regularly	Medium	Covid-19 Officer Swimming Coordinator
Equipment	• Swimmers	High	• Communication regarding use and sharing is prohibited. • Teacher to clean equipment between every session • No sharing of equipment, allocated equipment per child.	Low	Swimming Coordinator
Exit	• Swimmers • Coaches • Volunteers • Parents	High	• One way system in place. Swimmer to leave facility As soon as possible.	Medium	Swimming Coordinator Covid-19 Officer

			• Breaks between lessons to avoid entry and exit congestion and adhere to social distancing rules at all times. • Instruction to parents for collection their children (younger age groups). • Swimmers to put on outer clothes and leave quickly.		Swimming Teacher