

## **HOLMEWOOD HOUSE SCHOOL**

Barrow Lane, Langton Green, Tunbridge Wells, Kent, TN3 0EB

Telephone: 01892 860000 Website: [www.holmewoodhouse.co.uk](http://www.holmewoodhouse.co.uk)

**Time Chef/Cook - Job Description**

Holmewood House is a highly successful I.A.P.S. co-educational day and boarding preparatory school of 440+ pupils, set amidst the beautiful Kent countryside, at Langton Green close to Tunbridge Wells. The School is a busy and happy environment in which to work.

We are looking for an experienced cook to join our well recognised and motivated catering team to support our excellent provision of high quality catering to pupils and staff. Salary will be discussed at interview and depend on experience and hours worked.

**Main duties and responsibilities:**

The core responsibility of this role will be in leading the provision of weekend catering to our small number of full boarders. This will require an individual who can be relied on to use their initiative in taking decisions quickly, on some occasions being expected to lead shifts or run them on their own. There will also be shifts with the main team during some of the working week:

* Planning and preparing high quality meals for children/staff
* Friendly and engaging approach to serving to children, staff and parents
* Cleaning and close-down of the kitchen
* Storing and rotating deliveries
* Assisting the Chef during the week
* Excellent awareness and application of relevant hygiene, health and safety guidelines

**Additional Duties:**

* For the small number of weekend boarders, some additional housekeeping support may be required in the boarding house at the weekend.

**Key attributes:**

* Must love food and cooking
* Friendly and enthusiastic in serving children and adults
* Self-starter who will be confident of running the shift on your own
* Flexible to perform additional responsibilities to support our weekend boarding
* Experienced in working in a busy kitchen
* A team player who can work various shifts

**Further details:**

Meals and uniform included. Additional benefits include a contributory pension. The working pattern is based on a 42.5 hour week over a series of shift rotas to be agreed with the successful applicant.

July 2018